

Chapter 6 Turn-in Procedures

6-1. General

a. All unexpended ammunition and residue remaining after completion of the firing or training exercise will be returned to the Ammunition Supply Point (ASP), but not on the same vehicle.

b. Unexpended ammunition and residue will be turned in to the ASP on separate documents. Complete reconciliation of issue documents of live ammunition turn-ins will be completed within 3 workdays. Residue turn-in will be completed within 5 workdays after the date of exercise termination date. Live and residue turn-ins can be accomplished on the same day. Live turn-in must be done prior to residue. Units that do not reconcile their document within the time frame will be placed on the overdue document list and not be allowed to draw more ammunition until the document is cleared.

c. Commanders are responsible for returning all unused ammunition, packing materials, and components. Commanders will establish procedures for recovery of all live ammunition and residue prior to departing from ranges/firing sites and will furnish all transportation, work parties, and appropriate security. Unit personnel will be responsible for unloading vehicles and performing necessary corrective actions prior to being released.

d. Unit ammunition personnel are responsible for contacting Ammunition Surveillance, (building number X-5812, COMMERCIAL: 432-3186 to schedule live turn-in appointments. Commanders are required to provide a 24-hour projected turn-in notice to the ASP. This projected notice will be within the 5-working days for reconciling the account. Commanders will ensure that ammunition to be turned in is prepared for turn-in as follows:

(1) Separate ammunition by type (DODIC)). Ensure that different types of ammunition are not mixed in the same container (i.e., Red and Green Smoke Grenades).

(2) Segregate ammunition by lot numbers. Make sure that lots are not mixed. Ensure container contains only one lot number of ammunition.

(3) Segregate ammunition by serviceability. Do not mix serviceable and unserviceable ammunition. Unserviceable ammunition includes misfires, damaged rounds, missing parts, etc.

(4) Inspect for safety. If any ammunition is suspected to be unsafe, call the Explosive Ordnance Disposal (EOD). Do not attempt to turn in unsafe ammunition.

(5) Repack the ammunition as nearly as possible to the original pack, regardless of quantity of ammunition, and use the same box.

e. Suspense copy of completed issue documents, DA Form 581, Request for Issue and Turn-in of Ammunition, and Fort Bragg Form 2734, Issue/Turn-in of Recoverable Components, used during the issue process, will be used to reconcile turn-in against what was issued. Column titled "ISSUE" on FB Form 2734 indicates the type and quantity of residue items that must be returned. Use Brass Conversion Table (weight to number of rounds) for determining amount of brass that is being returned. Quantity of live ammunition available for turn-in will be compared to the quantity drawn. The difference must be accounted for in brass/other residue or by DA Form 5811-R, Certificate Lost or Damaged Class V Ammunition Items, fully accounting for the shortage. Reporting requirements of AR 190-11, Physical Security of Army Ammunition and Explosive, and FORSCOM/TRADOC Supplement 1 to AR 190-11 are also applicable. The following applies:

(1) A separate DA Form 581 prepared by the unit will be used to turn in unused ammunition. Block 28 will reference the document number of the issue. A new expendable document number will be used for the turn-in.

(2) Only one issue document number will be entered in Block 28 of any turn-in. (See Table 6-1 for instructions). Only items and lots initially issued will be turned in on this document.

f. The ASP may grant extensions to units IAW DA PAM 710-2-1, Using Unit Supply System. The 5-day, turn-in requirement must be met or a memorandum requesting an extension must be submitted to the ASP prior to the delinquent date.

g. Prior to live turn-in, all open ammunition containers will be inspected by an SFC or above from the unit returning the items, to ensure that lot numbers match lot numbers printed on the container

and that all ammunition items and components are present, properly repacked, and quantities accounted for, either by expenditure or turn-in. An ammunition inspection certificate, signed by an SFC or above, certifying that the information listed above is correct will be placed in each opened/unsealed container. Ammunition Surveillance Branch will make final ammunition disposition.

6-2. Live Ammunition Turn-in.

a. All serviceable and unserviceable ammunition will be returned to the ASP, from which it was drawn, immediately after completion of the training exercise. Retention of training ammunition other than for immediate expenditure is not authorized. Unit ammunition personnel are responsible for contacting ASP, Ammunition Surveillance, COMMERCIAL: 432-3186, to schedule live turn-in appointments.

b. Normally, the ammunition storage area accepts turn-ins which have been projected 24 hours in advance. If turn-ins cannot be accepted, ammunition will be placed in the Ammunition Holding Area (AHA) and scheduled for turn in the following workday. If for some reason the ASP cannot meet the unit's 5-day turn-in requirement, an extension to the unit must be granted.

c. Reporting for turn-in with insufficient personnel/transportation will delay turn-in. The turn-in will be rescheduled when sufficient personnel/transportation are available.

d. Return unused ammunition, all packing materiel, and components to the ASP as soon as possible, but not later than 24 hours for live ammunition and 5-working days for packing material after completion of training. Units failing to return ammunition, packing material, and components as specified are delinquent, and delinquent units cannot draw ammunition. Return of unused ammunition after normal duty hours will be coordinated with the ASP. Unused ammunition may be secured in the AHA until the following day.

e. The turn-in of ammunition, explosives, and residue will be reconciled with the original issue document. On date of turn-in, the unit will report to the Ammunition Surveillance Workshop where material will be inspected for serviceability. The unit will correct deficiencies, where possible, before turn-in is accepted. Ammunition not complete in every respect is unserviceable and is subject to EPA-MR considerations as suspect hazardous waste munitions (Appendix H).

At the time of inspection, the QASAS will advise units of any

ammunition that appears to be unserviceable due to neglect or abuse.

The unit will also be advised that action IAW with AR 735-5, Policy and Procedures for Property Accountability, must be initiated for the damage.

f. A separate DA Form 581 will be required to turn in items unserviceable due to neglect or abuse. The DA Form 581 will be accompanied by a DA Form 5811-R signed by the unit commander and the first O-5 (or, in the absence of the O-5, his/her deputy) in the chain of command. Upon receipt of DA Form 581 and DA Form 5811-R, the original document will be removed from delinquent status and held pending investigation resolution. Take document to ASP for rapid closeout of the transaction.

g. Ammunition Surveillance personnel at the Fort Bragg ASP will inspect all ammunition and explosive items turned in to determine serviceability and whether or not considerations of the EPA-MR regarding hazardous waste munitions apply (see Appendix H). If an item appears to be unserviceable due to fault or neglect, the responsible unit will initiate a report of survey.

(1) The following are considered unserviceable due to fair-wear-and-tear.

(a) Misfires.

(b) Fuses encountered with improper torque adjustment.

(2) The following are considered to be examples of ammunition damaged due to fault, neglect, or unauthorized modification. This is not to be considered an all inclusive list.

(a) Quantities of loose small arms ammunition having unidentifiable lot numbers if determined excessive by the Stock Record Officer.

(b) Removal of rounds from ball and tracer linked ammunition or otherwise altering the original items as issued.

(c) Damage due to rough handling.

(d) Wet propelling charges.

(e) Damage to time fuses by turning clockwise instead of counter-clockwise.

(f) Incomplete rounds.

(g) Smoke Pots not completely expended.

h. If a report of survey is required, all actions must be complete and reconciliation accomplished within 15-working days. The DA Form 581 will be annotated in block 10 with the following statement:

i. "Action required by AR 735-11, Uniform Settlement of Military Freight Loss and Damage Claims, has been initiated on Report of Survey number (unit document number). Materiel has been released by Surveying Officer."

6-3. Residue Turn-in.

a. Residue is defined as ammunition containers, packing material, expended cartridge cases, and recoverable residue as listed in DA PAM 710-2-1. Note: All remaining live ammunition must be turned in prior to residue turn-in.

b. Fort Bragg Form 2734 and DA Form 581 for residue turn-in, (see Table 6-2 for instructions) will be signed by an authorized unit representative when there are no shortages. For shortages, see paragraph 6-4 below. (Note: Due to change in DA PAM 710-2-1, shortage statement indicated by an asterisk (*) on FB Form 2734 is not applicable.)

c. Prior to turning in packing material, artillery cartridge cases will be removed from containers and inspected to ensure all primers are fired. Brass and steel will be segregated and separated by type (DODIC) prior to arrival at the ASP. If the items were issued on more than one document, they will be further segregated by document.

d. The turn-in document will be marked "Contents have been inspected. They do not contain any live rounds, unfired primers, explosives, or other dangerous material and do not constitute hazardous waste munitions within the meaning of the EPA-MR." (See Appendix H). This statement will be signed by the responsible unit representative, who must be a SSG or above. The residue will be inspected 100 percent by residue yard personnel with the aid of unit personnel at the time of turn-in. The unit will be responsible for re-screening the material if any live items are found. Residue yard

personnel will not accept the materiel until they are satisfied that the residue is free of explosives. Dumping of ammunition at unauthorized locations is a violation of Article 108, Uniform Code of Military Justice (UCMJ), and could be the subject of disciplinary action or adverse administrative action.

e. All residue will be inspected and cleared by residue yard inspectors, to include those items not recoverable. The following items will not be turned in to the residue yard, but will be turned in to the ASP because of hazardous material content and security requirements: Expendable Launcher Rocket 66mm (LAW), Rocket AT-4 84mm, and battery coolant units for the Redeye and Stinger missiles. These will be subject to processing UP of the EPA-MR, if applicable (see Appendix H).

f. Smoke Pots will be handled in accordance with the EPA-MR (see Appendix H).

6-4. Reconciliation.

a. All turn-ins will be reconciled with original issue documents.

b. Shortages must be explained on DA Form 6811-R, Certificate of Lost or Damaged Class V Ammunition Items. The following applies:

(1) The responsible unit commander will complete a DA Form 5811-R and submit it to the first O-5 in the chain of command. The first O-5 in the chain of command will take appropriate action and complete the DA Form 5811-R. The ASP Class V Stock Fund Officer and/or a designated representative will review the DA Form 5811-R.

(2) If the document does not clearly account for all shortages, it will be returned through the major activity control office OIC to the unit for administrative action IAW AR 190-11, AR 735-5, or AR 15-6, Procedures for Investigating Officers and Boards of Officers. Commanders are required to initiate action and attach evidence of that action, Report of Survey, AR 15-6 action or other investigation when:

(a) Losses or overages are found in Category I and II Items.

(b) Turn-in action and all administrative requirements are not completed within five workdays following the event for which

ammunition was issued, and an extension was not granted for unusual circumstances.

(c) Damage to live ammunition is from a cause other than fair-wear-and-tear.

(d) The residue, plus live ammunition turned in, is less than the quantity issued, and is not accounted for by the DA Form 5811-R.

(3) The completed DA Form 5811-R will accompany the unit's turn-in documents for reconciliation and retention by the ASP.

c. The ASP will not clear the unit(s) without the required certification and a DA Form 5811-R for lost or damaged items signed by an O-5 (or, in the absence of the O-5, his/her deputy) in the chain of command indicating that appropriate action has been initiated to account for the missing items.

d. A unit failing to close out all transaction documents, turn in unused ammunition, packing materiel, and components, within five work days after completion of firing exercise is delinquent. The ASP will not issue any more training ammunition to the unit until the turn-in action is completed or proof of the initiation of an investigation is provided to the ASP. The ASP will provide a list of delinquent documents to the MSCs on a weekly basis.

e. Unit Ammunition managers must reconcile all their issue and turn-in documents with the Training Ammunition Management Information System (TAMIS) audit trails and carry problem documents to the Standard Army Ammunition System (SAAS-4) clerk at the ASP for correction or input to TAMIS-R. This procedure must be accomplished on a monthly basis as a minimum. Corrections and TAMIS expenditure data input will be made by the ASP SAAS-4 clerk VIA the TAMIS / SAA-4 clerk interface on a weekly basis IAW AR 5-13. The RBC Training Ammunition Section will provide bi-monthly TAMIS Reports and audit trails to Fort Bragg (CORPS), MSC Ammunition Managers when available. CORPS MSCs must also reconcile with the RBC Training Ammunition Section at least monthly.

f. Policies and regulations for reporting of missile firings are as follows:

(1) AR 702-5, Missile Firing Data and Report, covers reporting of missile firings.

(2) AR 710-9, Guided Missile and Large Rocket Ammunition Issue, Receipts, and Expenditures Report, contains policy for the reporting of issues, receipts, and expenditures for guided missiles and rockets.

(3) Units will ensure reports are submitted for all missile firings per AR 702-5.

(4) Missiles drawn from the Fort Bragg ASP for use off the installation (mission requirements, training exercises, etc.) will be reconciled with the ASP upon return to Fort Bragg. The unit will provide the ASP with the DA Form 5692-R, Ammunition Consumption Certificate, for those items expended.

(5) Category I non-nuclear missiles and rockets in the Department of Defense Small Arms Serialization Program (DODSASP). Certain Category I rockets and missiles are required to be reported through DODSASP when received or expended.

6-5. Found on Post (FOP) Amnesty Turn-in.

a. Ammunition Found on Post (AFOP) Recovery Program.

(1) All ammunition and explosives, excluding small arms ammunition (up to and including .50 caliber), will be considered suspect hazardous waste munitions UP of the EPA-MR (Appendix H) until determined otherwise by QASAS/EOD personnel, and will not be moved by untrained personnel. The 18th Explosive Ordnance Detachment (EOD) will respond to recover AFOP, COMMERCIAL: 396-5801 during duty hours, and COMMERCIAL: 436-5651 after duty hours.

(2) Explosive Ordnance Disposal (EOD) personnel will document receipt of AFOP with DA Form 3255-R, Explosive Ordnance Incident Report, and will notify the XVIII Airborne Corps Provost Marshal's Office of any AFOP. EOD personnel will not record names of individuals making turn-in. Individuals notifying EOD personnel will not be subjected to questioning or investigation when reporting or turning in AFOP.

b. The QASAS personnel, along with ASP storage personnel, will respond in a prompt and timely manner to accept ammunition recovered by EOD personnel.

c. Small arms ammunition found on post. Ammunition cartridges are to be delivered directly to the ASP during normal duty hours. No documentation, i.e., turn-in document or handwritten statement, is required.

d. Ammunition and Explosives Amnesty Program (AEAP)

(1) The AEAP provides individuals an opportunity to return ammunition, explosives and residue items, which have been stolen, misplaced, or erroneously left in the possession of a unit after turn-in and reconciliation have been finalized. These returns can be made without fear of prosecution. The person who receives the ammunition under the Amnesty Program will contact the XVIII Airborne Corps Physical Security Office to determine if the recovered ammunition was previously reported as lost/stolen.

(2) QASAS personnel will accept delivery of ammunition under the Amnesty Program during normal operating hours, 0730 through 1600, Monday through Friday. If the ammunition is handed directly to an ASP operator at the ASP, no paperwork is required and no questions will be asked of individual making the turn-in. The ASP will initiate a DA Form 581 turn-in document prepared IAW DA Pam 710-2-1, paragraph 11-18c(1) to establish an audit trail. Close coordination will be accomplished by the ASP with ammunition surveillance inspectors. Subsequent to turn-in, all AFOP and amnesty items will be inspected as required by field return inspection procedures for safe handling of the items and to ensure compliance with the EPA-MR (Appendix H).

(3) The AEAP is not a substitute for normal turn-in procedures. Units discovering ammunition on hand after having reconciled their accounts are authorized to make an amended turn-in. The following procedures apply for amended turn-ins:

(a) When units find they still have ammunition due to error or oversight, an amended turn-in will be made. Prepare a new DA Form 581 for the remaining ammunition. Note in block 28 the original issue document number, if known, and state "This is an amended turn-in document." Once documents have been prepared, this ammunition will be scheduled for turn-in. It will be maintained under the security and control of the unit at authorized locations until it can be returned to the ASP.

(b) The first 0-5 (or, in the absence of the 0-5, his/her deputy) in the chain of command will sign the amended turn-in

document. This ammunition can immediately be accounted for and credited to the unit's account under the amended turn-in procedures.

(4) Unit commanders will ensure assigned personnel are briefed on the AEAP policies/procedures semiannually, and prior to each exercise or training event that requires the use of ammunition and explosives.

(5) Notices with location and telephone numbers of the AFOP/Amnesty Turn-in Point will be conspicuously posted in all unit areas.

6-6. Point of contact for this SOP is Mr. Robert Dozier, 396-2325.

FOR THE COMMANDER:

ROBERT F.FRANKS
COL, OD
Director of Readiness

FIGURE 6-1. AMMUNITION TURN IN PROCEDURES

| PREPARATION FOR TURN IN | | |
|-------------------------|----------|----------|
| NO | ACTIVITY | DOCUMENT |
| <hr/> | | |

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FIGURE 6-1

FIGURE 6-1
AMMUNITION TURN IN PROCEDURES (CONTINUED)

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| | | | S I N G U N I T V E I O S L T A N C E P | | | | | | |
|-----------------------------|---|----------------|--|---|---|---|---|---|---|
| AMMUNITION ISSUE PROCEDURES | | | | | | | | | |
| PREPARATION FOR TURN-IN | | | | | | | | | |
| NO | ACTIVITY | DOCUMENT | | | | | | | |
| | DAY OF TURN-IN (CONT) | | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| 7. | Inspects the ammunition for serviceability. | DA Form 581 | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | * | : |
| | | | : | : | : | : | : | : | : |
| 8. | Stores ammunition. | DA Form 581 | : | : | : | : | : | : | * |
| | | DA Form 3151 | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| 9. | Signs for ammunition. | DA Form 581 | : | : | : | : | : | : | * |
| | | DA Form 3151 | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| 10. | Distributes documents. | DA Form 581 | : | : | : | : | * | : | : |
| | | DA Form 1351 | : | : | : | : | : | : | : |
| | | DA Form 5811-R | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| 11. | Post records, retain file copy. | DA Form 581 | : | * | : | * | : | : | * |
| | | DA Form 5811-R | : | : | : | : | : | : | : |
| | | DA Form 3151 | : | : | : | : | : | : | : |
| | | FB Form 2734 | : | : | : | : | : | : | : |
| | | | : | : | : | : | : | : | : |
| 12. | Post reconciliation files. | DA Form 581 | : | : | : | : | * | : | : |
| | | DA Form 5811-R | : | : | : | : | : | : | : |
| | | FB Form 2734 | : | : | : | : | : | : | : |
| | | DA Form 3151 | : | : | : | : | : | : | : |

FIGURE 6-1 (CONTINUED)

TABLE 6-1

INSTRUCTIONS FOR COMPLETING A REQUEST FOR TURN-IN, DA FORM 581,
FOR LIVE-SERVICEABLE AND LIVE-UNSERVICEABLE AMMUNITION.

1. Prepare the DA Form 581 in seven copies.
2. DA Form 581 is prepared in accordance with the sample listed at Figure 5-1 and instructions below.
 - Block 1. Leave blank.
 - Block 2. Mark with an "X."
 - Block 3. Enter unit document number and DODAAC.
 - Block 4. Leave blank (ASP use only).
 - Block 5. Enter page number 1 of 1, no continuation pages authorized.
 - Block 6. N/A (Preprinted on form).
 - Block 7. Enter "Accountable Officer, Fort Bragg ASP, Fort Bragg, NC 28307-5000."
 - Block 8. Enter unit, unit address, and UIC.
 - Block 9. Enter date and time unit requests turn in to the ASP.
 - Block 10. Enter applicable ammunition account - training, basic load, operational load, or other special account.
 - Block 11. Leave blank.
 - Block 12. Enter unit DODAAC.
 - Block 13a. Enter name and grade of requesting official, as indicated on DA Form 1687.
 - Block 13b. Enter the Julian date the request is signed.
 - Block 13c. Signature of requesting official, as indicated on DA Form 1687.

TABLE 6-1

TABLE 6-1. (CONT). INSTRUCTION FOR COMPLETING A REQUEST FOR TURN-IN, DA FORM 581, FOR LIVE-SERVICEABLE AND LIVE-UNSERVICEABLE AMMUNITION.

- Block 14a. Enter name and grade of approving official, as indicated on DA Form 1687.
- Block 14b. Enter the Julian date the request is approved.
- Block 15. Enter item number.
- Block 16. Enter correct DODIC of each item.
- Block 17. Enter the correct NSN for each item as indicated on issue DA Form 3151-R.
- Block 18. Enter the proper nomenclature of each item.
- Block 19. Enter the applicable unit of issue - ft, lb, ea, etc.
- Block 20. Enter the quantity requested to turn in.
- Block 21. Enter applicable training event code for which the ammunition was drawn.
- Block 22-23. Leave blank.
- Block 24. Enter serial and/or lot number listed on the issue DA Form 3151-R.
- Block 25-27. Leave blank.
- Block 28. Enter the following:

"* The above items were drawn on ASP control number* _____, unit document number (Enter only ONE doc. Nr), were not expended. All other items drawn on that document have been properly expended." "Residue turn-in is under document number_____. Ammunition will be turned in by(Enter Rank and Name). Phone(Enter duty phone and alternate)."

Enter the following statement when there is a shortage between the quantity of unexpended training ammunition issued

and ammunition returned to the ASP. "As a result of short-ages, DA Form 5811-R is attached."

TABLE 6-1 (CONTINUED)

TABLE 6-1. (CONT) INSTRUCTIONS FOR COMPLETING A REQUEST FOR TURN IN, DA FORM 581, FOR LIVE-SERVICEABLE AND LIVE-UNSERVICEABLE AMMUNITION.

If live unserviceable damaged through other than fair-wear-and-tear, prepare a separate DA Form 581 and enter "As a result of damages, DA Form 5811-R is attached."

*Action required under AR 735-5 has/has not been initiated by the unit commander or accountable officer."

* ASP control can be obtained from block 4 of
issue document or the top of the DA Form 3151-R

Block 29. List all related documents.

Block 30-32. Leave blank.

TABLE 6-1 (CONTINUED)

TABLE 6-2. INSTRUCTIONS FOR COMPLETING A REQUEST FOR TURN-IN, DA FORM 581, FOR AMMUNITION RESIDUE

1. Prepare the request in seven copies.
2. DA Form 581 is prepared in accordance with sample listed at Figure 5-2 and instructions below.

| | |
|-----------|---|
| Block 1. | Leave blank. |
| Block 2. | Mark with an "X." |
| Block 3. | Enter unit document number and DODAAC. |
| Block 4. | Leave blank (ASP use only). |
| Block 5. | Enter page 1 of 1, no continuation sheets are authorized. |
| Block 6. | N/A - Preprinted on form. |
| Block 7. | Enter "Accountable Officer, Fort Bragg ASP, Fort Bragg NC 28307-5000." |
| Block 8. | Enter unit, unit address, and UIC. |
| Block 9. | Leave blank. |
| Block 10. | Enter applicable ammunition account-training basic load, operational load, or other special account name. |
| Block 11. | Leave blank. |
| Block 12. | Enter unit DODAAC. |

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- Block 13a. Enter name and grade of requesting officer, as indicated on DA Form 1687 (SSG or above only).
- Block 13b. Enter Julian date the request is signed.
- Block 13c. Signature of requesting official, as indicated on DA Form 1687.
- Block 14a. Enter name and grade of approving official, as indicated on DA Form 1687.

TABLE 6-2

Table 6-2. (CONTINUED)

Instructions for Completing a Request for Turn-in, DA Form 581 Ammunition Residue

- Block 14b. Enter Julian date the request is approved.
- Block 14c. Signature of the approving official as indicated on DA Form 1687.
- Block 15. Enter item number.
- Block 16. Enter correct DODIC of each item, if applicable, otherwise leave blank.
- Block 17. Enter correct NSN for each item as posted on issue DA Form 3151-R, otherwise leave blank.
- Block 18. Enter proper nomenclature of each item or complete description of residue as listed on FB Form 2734.
- Block 19. Enter the applicable unit of issue.
- Block 20. Enter the quantity requested to turn in.
- Block 21. Enter the applicable training event code for which the ammunition was drawn.
- Block 22-27. Leave blank.
- Block 28. Enter the following:

"The above items are inert ammunition residue drawn on ASP control number#_____. Contents have been inspected and do not contain any live

rounds, unfired primers, explosives, or other dangerous material." Date drawn:_____.

Signature_____ (Must be a SSG or above that is on the DA Form 1687.)

Enter the following statement for training ammunition shortages and attach DA Form 5811-R when there is a shortage between the quantity of unexpended ammunition issued and ammunition returned to the ASP: "As a result of shortages, DA Form 5811-R is attached."

Block 29. List all related documents.

Block 30-32. Leave blank.

* ASP control number can be obtained from block 4 of the issue document or the top of the DA Form 3151-R.

TABLE 6-2 (CONTINUED)